

Virginia Hospital Center Expansion Neighborhood Task Force

Established October 1, 2015

Vision

The vision of the **Virginia Hospital Center Expansion Neighborhood (Task Force)** is to maintain the neighborhood identities of the John M. Langston Citizens Association, Tara-Leeway Heights Civic Association and the Waycroft-Woodlawn Civic Association (the Associations).

Mission

The **Task Force** will work collaboratively with Virginia Hospital Center (VHC) management and Arlington County staff to ensure the needs of the Associations are considered and addressed during the proposed expansion to the Edison Street Complex.

Scope

The **Task Force** will provide organized, proactive communications to their respective Associations, between the Associations, Arlington County staff, and VHC management.

Term

The **Task Force** has been formed to address the issues with the expansion of the VHC to the Edison Complex and any associated changes to its location bordered by 19th Street, Edison Street, 16th Street North, and George Mason Drive. The Task Force will remain in operation until a) one of the Associations no longer chooses to participate or b) completion of the expansion project.

If any party dissolves its membership in the Task Force prior to the to project completion, it will not prejudice any group that might be formed to work on the expansion by the Associations, either jointly or individually.

Membership & Roles

The **Neighborhood Task Force** will consist of the following members:

Executive Board: The executive board coordinates with VHC management and Arlington County staff to negotiate a *letter of understanding* and monitor the project for adherence to the terms of the letter of understanding from start to finish.

The Executive Board represents the Task Force in communications with VHC management and County staff

Will consist of 4 members

- 1 – John M. Langston Citizens Association President, or designee
- 1 – Tara Leeway-Heights Civic Association President, or designee
- 1 - Waycroft-Woodlawn Civic Association President, or designee
- 1 - Chair – selected by the three presidents, or their designees.

Association Representatives: The Association Representatives ensures their respective associations' needs and concerns are represented and addressed by the Task Force and will serve as liaisons between the Task Force and their associations to facilitate communications between the

associations, task force and the Executive Board.

12 – up to 4 from each association as appointed by the respective Associations

Scope

The scope of this Task Force is limited to issues that arise in the life cycle of the proposed Edison Street Complex expansion within the confines of the Associations' boundaries, including:

- Impact to the Associations and its boundaries
- Proposed changes to current hospital site
- Proposed changes to the expanded (Edison Street property) footprint
- Impacts to adjacent roads including: George Mason Drive, 16th Street, Edison Street and 19th St.
- Impacts to the neighborhood streets through the neighborhoods
- Environmental, including noise, traffic, pedestrian, light pollution, and cycling safety
- Streetscape and landscape

Decision-Making

Each association will receive one vote. Votes will only be taken if there is at least one representative from each association.

Each associations representatives will determine how to gather and disseminate Task Force-approved information to their respective association.

Operating Agreement

Meetings:

Meeting frequency will be on an as needed basis.

Executive Board:	As needed
Association Representatives:	Monthly or as needed.
Hospital Management and/or County Staff:	As needed

Issues Rankings:

The Task Force will be considered all requests made by the residents of the Associations during a monthly meeting. The association representatives may, if agreed, rank requests to be forwarded to the Executive Board for its consideration. The Executive Board must present all requests that are in scope to VHC and Arlington County staff.

Deliverables

December - Recommendation for interim use of Edison Street property (see Attachment A)

TBD- Date TBD (see Attachment B – proposed timeline)
Draft *letter of understanding* to include:
Construction Height
Traffic
Parking (including alternate parking)
Permit v. metered parking and time allocation
Streetscape
Landscape
Emergency Vehicles entrance
Noise
Construction rules and violation process
Staff list for issue reporting
Neighborhood Complete Streets (sidewalks)
Pedestrian Safety
Cycling Safety
Sidewalk/street lighting

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